

FULL BOARD MEETING MINUTES
of the
BOARD OF CLINICAL LABORATORY SCIENCE PRACTITIONERS
301 S PARK AVE, SMALL CONFERENCE ROOM, HELENA MT
2:02 PM – 2:40 PM
JUNE 27, 2018

1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present

Board Members Present:

Ms. Vicki Rice – Board Chair
Mr. Matthew Kalanick
Mr. Carl Donovan – By Phone

Board Members Not Present:

Ms. Alison Mizner
Mr. Troy Krieger

Staff Present:

Ms. Linda Grief – Executive Officer
Ms. Sara Hansen-Baiamonte – Board Counsel
Mr. Scott Magill – Administrative Specialist

2. Approval and Tentative Modification of Agenda Order (00:00:43)

MOTION: (00:00:55) Ms. Vicki Rice moved to approve the agenda. Mr. Matthew Kalanick seconded. The motion carried.

3. Review Minutes (00:01:55)

a. March 5, 2018 Full Board (00:02:00)

MOTION: Ms. Vicki Rice moved to approve the March 5, 2018 Full Board minutes. Mr. Matthew Kalanick seconded. The motion carried.

b. April 30, 2018 Rules Committee (00:02:47)

MOTION: Ms. Vicki Rice moved to approve the April 30, 2018 Rules Committee minutes. Mr. Carl Donovan seconded. The motion carried.

4. Public Opportunity to Comment (00:03:53)

(Presiding Officer Statement) “Under this item, the Board will offer an opportunity to members of the public in attendance to comment on any public matter under the jurisdiction of the Board that is not on the agenda of this meeting. While the Board cannot take action on any issues presented, the board will listen to comments and may ask staff to place the issue on a subsequent agenda. The presiding officer may limit the comment period in order to proceed with the board meeting.” **No members of the public were present.**

5. Division Update - Todd Younkin, Division Administrator – No Update

6. Board Action – (00:04:30)

- a. Board Member Appointments/Elections/Committee and Panel Assignments – (00:04:44)**
- b. Continuing Education Course Approval – Board Motion (00:05:58)**
 - i. Janet Buchholz - SAMHSA – CE Approval**

MOTION: (00:07:19) Ms. Vicki Rice moved that the CE request be approved for 1.5 hours. Mr. Carl Donovan seconded. The motion carried.

c. Legislation – Update (00:07:42)

d. Rule Review (00:09:27)

- i. ARM 24.129.401 – Fees – Board Review**
- ii. ARM 24.129.610 – Inactive Status – Board Review**
- iii. ARM 24.129.2101 – Continuing Education – Board Review (00:11:03)**
- iv. Recommendations from Rules Committee – Board Motion**
 - a. ARM 24.129.2101 – Continuing Education – Revised Small Business Impact**

MOTION: (00:13:27) Ms. Vicki Rice moved to approve the amended CE rule as presented. Mr. Matthew Kalanick seconded. The motion carried.

MOTION: (00:15:51) Ms. Vicki Rice moved that the changes to the CE rule discussed will have no significant and direct impact on small businesses in Montana. Mr. Matthew Kalanick seconded. The motion carried.

e. Board Member Training – CLEAR Modules (00:16:20) Staff reminded the members to complete their CLEAR modules.

f. Scheduling of Next Meeting (00:18:18)

-Next meeting scheduled for July 10th, 2018 at 1:00 p.m. by teleconference.

7. Inspections Report – (00:22:12)

- a. Dan Owens Contract Renewal – Update**
- b. Inspections Performed – Update**

8. Correspondence – (00:27:42)

- a. CLIA Newsletter - March**

9. Executive Officer Report – (00:28:41)

- a. Budget Report for Fiscal Year 2018 (00:28:47)**
- b. 5 Year History (00:28:47)**
- c. Application Report (00:31:14)**
- d. Compliance Report (00:33:02) – 2 complaints discussed in Screening Panel; 1 dismissed and 1 referred to the Full Board for review.**

10. Adjourn (00:33:51) Meeting declared adjourned.